



APPOINTMENTS TO OUTSIDE BODIES PROTOCOL

- Initial appointments to outside bodies will be made at the Annual General meeting or a Board meeting when required. Thereafter the Monitoring Officer is authorised to make new appointments following written confirmation from the Board, in order to fill vacancies, approve variations to existing appointments and delete organisations from the approved list.
- Each year the Board will review the list of notified Outside Bodies and will determine whether to make or continue to make an appointment to those bodies.
- Determination will be based on one or more of the following criteria being met:
 - (i) the proposed appointment is a statutory requirement;
 - (ii) the proposed appointment would be consistent with the Authority's policy or strategic objectives; and/or
 - (iii) the proposed appointment would add value to the Authority's activities.
 - (iv) requests to make an appointment received after such an annual review will be similarly referred to the Board for determination by reference to the same criteria.
- The members appointed to outside bodies will report back to the Combined Authority Board on decisions made at the Bodies they have been appointed to, at regular intervals.
- The members appointed to outside bodies will provide regular update to the Combined Authority Board on any matters either the member, the Mayor, the Combined Authority or statutory officers consider to be of importance.