

| AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25 | | | |
|--|---|---|----------------|
| 20 th June @ Huntingdonshire District Council | | | |
| Item: | Title: | Purpose: | Lead: |
| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Update | Provide an update on the improvement work | Angela Probert |
| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |
| | Corporate Performance Report | | Jules lent |
| Audit Items: | | | |
| | Internal Audit – Progress Report | | RSM |
| | External Audit - 22/23 Value for Money opinion | | EY |
| Standards and Conduct Items: | | | |
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| Other: | | | |
| | Election of Vice Chair | | |
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| AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25 | | | |
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| 18 th July @ Huntingdonshire District Council | | | |
| Item: | Title: | Purpose: | Lead: |
| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Update | | Angela Probert |
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| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |

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| | Risk Deep Dive (Topic TBC) | | |
| | 2023-24 Treasury Management Outturn Report | | Ian Pantling |
| Audit Items: | | | |
| | Internal Audit – Progress Report | | RSM |
| | Draft 23/24 statement of accounts | | S73 Officer |
| | External Audit – Audit Plan 23/24 | | EY |
| Standards and Conduct Items: | | | |
| | Code of Conduct & Complaints Report | Committee requested that they receive a bi-annual update on the number of complaints received. | Monitoring Officer |
| Other: | | | |
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| AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25 | | | |
| 26th September @ Huntingdonshire District Council | | | |
| Item: | Title: | Purpose: | Lead: |
| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Highlight Report | | |
| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |
| | Risk Appetite | Committee requested to review the CA Risk Appetite Annually | Chris Bolton |
| | Corporate Performance – Annual Review | | Jules lent |
| Audit Items: | | | |
| | Internal Audit – Progress Report | | RSM |
| Standards and Conduct Items: | | | |
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| Other: | | | |
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| AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25 |
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8th November @ Huntingdonshire District Council

| Item: | Title: | Purpose: | Lead: |
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| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Update | | Angela Probert |
| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |
| | 2024/25 Treasury Management mid-year update | | Ian Pantling |
| | Risk Deep Dive (Topic TBC) | | |
| Audit Items: | | | |
| | Internal Audit – Progress Report | | RSM |
| | 23/24 Audit Results Report and Value for Money opinion | | |
| | 23/24 final statement of accounts | | S73 Officer |
| Standards and Conduct Items: | | | |
| Other: | | | |
| | Annual Review of Committee Arrangements | | |

AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

19th December @ Huntingdonshire District Council

| Item: | Title: | Purpose: | Lead: |
|-------------------------|---|----------|--------------|
| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Update | | |
| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |

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| Audit Items: | | | |
| | Internal Audit – Progress Report | | RSM |
| | Internal Audit Action Tracker | | Nathan Bunting |
| | Draft 2024-25 Financial Strategies | | Ian Pantling |
| Standards and Conduct Items: | | | |
| | Code of Conduct & Whistleblowing | Report on whistleblowing and code of conduct process brought to the A&G meeting in December following the adoption of the model code of conduct. | Matthew Cumberbatch |
| Other: | | | |
| | Information Governance Update | | Susan Hall |
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AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

27th February @ Huntingdonshire District Council

| Item: | Title: | Purpose: | Lead: |
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| Standard Items: | | | |
| | <input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme | | |
| Improvement Items: | | | |
| | Improvement Plan Update | | |
| Internal Control Items: | | | |
| | Corporate Risk Register | | Chris Bolton |
| | Risk Deep Dive (Topic TBC) | | |
| Audit Items: | | | |
| | Internal Audit – Progress Report | | |
| Standards and Conduct Items: | | | |
| | Code of Conduct Annual Report | | Monitoring Officer |
| Other: | | | |
| | A&G Committee Draft Annual Report | | |
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AUDIT & GOVERNANCE COMMITTEE DEVELOPMENT PROGRAMME 2024-25

| Date: | Item: | Provider: | Purpose: | Lead: |
|---|--|-----------------|---|---------------|
| 11 th June | A&G Committee Induction | Governance Team | Provide induction to the CA for new members | Anne Gardiner |
| 9 th July | Development Session – Internal Control Assurance (TBC) | | | |
| 10 th September | Development Session – Risk Management – Principles & Practices (TBC) | | | |
| 15 th October | Development Session – Financial reporting and understanding financial statements (TBC) | | | |
| 14 th January | Development Session – Governance (TBC) | | | |
| 26 th September at close of meeting. | Private Meeting of Committee & Internal and External Auditors | | | Anne Gardiner |

Items for future work programmes:

Member Officer Protocol to be reviewed every 2 years – next review date Sept 2025.

Risk Management Framework to be reviewed every 2 years – next review date Sept 2025

Risk Appetite to be reviewed annually – next review date Sept 2024