

Agenda Item 3	Appendix
Minutes from Previous Meeting	A

Title:	Minutes Action Log
Report of:	Matt Cumberbatch, Director Legal and Governance & Monitoring Officer
Lead Member:	Councillor Edna Murphy, Lead Member for Governance
Public Report:	Yes

Minute	Report Title	Lead Officer	Action	Response	Status
235.	OneCAM Ltd Audit report	Matt Cumberbatch	To take learning from the OneCAM Ltd audit report and raise the concerns expressed in the meeting, including around potential Officer conflicts of interest, with the Audit and Governance Committee.	<p>The Deputy Monitoring Officer is taking a report to the March meeting of the Audit and Governance Committee along with a new conflict guidance which has already been drafted and discussed with the Executive team. The guidance will be taken to a Leaders' strategy meeting, Audit and Governance Committee and Audits in June 2023.</p> <p>Also, our internal auditors have been commissioned to audit the companies of the CPCA.</p> <p>Deep dive audit completed in draft form. Audit will be reported to A&G and then CA Board in June and July.</p>	Open

Meeting 13 November 2024					
8	Combined Authority Chief Executive Highlights Report	Ed Colman / Rob Bridge	Members requested for officers to provide a list highlighting the Combined Authority's achievements.	This will be provided soon	Open
			Officers were also asked to whether there is any evidence that level 5 HNDs are being achieved within 16 weeks	Need to follow up	Open
		David Packer	Cllr Boden asked the Mayor if he would approach the leaders of other high growth areas in the country (whether Combined Authorities or not) to discuss whether it was worthwhile getting a small subgroup of authorities	Mayor to raise at forthcoming in-person mayoral roundtable events.	Open

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			together to start pressing for the quicker use of statistics by the ONS where they are available.		
12	Corporate Performance Report	Judith Barker	Members requested an update on initiatives aimed at reducing the number of traffic-related fatalities and injuries, and an action was assigned to the transport team to provide an update in a future highlight report.	This report is being prepared and will be circulated by the end of January.	Open
Meeting 13 December 2024					
3	Proposal for Local Bus Fare Cap	Judith Barker	Members requested a new list of all subsidised routes that are running, the known cost of those subsidies, the number of passenger journeys and costs per passenger journey.	This report is usually prepared at the end of the financial year. We are working on the report currently to verify and update the Board on subsidized routes. We are aiming at the end of January. Bus Service Analysis Table circulated to Board members on 17 January 2025	Closed