



Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses to those outstanding.

Minutes of the Meeting 7th November 2024

Item	Report title	Lead officer	Action	Response	Status
5	Improvement Plan – Next Steps	Janice Gotts/Anne Gardiner	The CEO update to CA Board be shared with O&S Committee going forward.	Scrutiny Officer will circulate the report to Committee when it becomes available.	CLOSED
5	Improvement Plan – Next Steps	Janice Gotts/Anne Gardiner	The IASG report in May 2025 would be taken to the following O&S Committee – item to be added to work programme.	Added to work programme	CLOSED
10	Work programme	Anne Gardiner	Housing Working Group report be added to January's agenda	An update on the Housing Working Group would be provided at the January meeting.	CLOSED

Minutes of the Meeting 18th March 2024

Item	Report title	Lead officer	Action	Response	Status
9.4	Employment & Skills Update	Claire Paul	A written briefing be provided with analysis behind the trends in regard to the downturn in further education, with more detail on national figures and for the CPCA region. The briefing	Resourcing for this work is being sourced and a briefing will be reported back to the Committee later in the year.	OPEN

			should also provide some clarity about how the budget for this area was used and how officers were ensuring good outcomes were coming from the funding.		
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Minutes of the Meeting 27th November 2023

Item	Report title	Lead officer	Action	Response	Status
6.4	Improvement Framework	Donya Taylor/Nicky McLoughlin	Officers agreed that the results of the next staff survey would be shared with the Committee.	Survey results to be circulated to committee before the January 2025 meeting.	CLOSED

Minutes of the Meeting 20th March 2023

Item	Report title	Lead officer	Action	Response	Status
5	Improvement Framework	Angela Probert	The Interim Programme Director to send an update to the Committee to address the points raised in the meeting and provide more detail on the following: <ul style="list-style-type: none"> • Transport Schemes • IT and software requirements Communications and the building of an effective public relations and influencing delivery operation.	Final update on Improvement and next steps to be provided at November meeting.	CLOSED