

Audit and Governance Committee Action Log

Purpose: The action log records actions recorded in the minutes of Audit and Governance Committee meetings and provides an update on officer responses.

Minutes of the meeting 8th November 2024.

Minute	Report title	Lead officer	Action	Response	Status
5.3	CPCA Update	Anne Gardiner	Mayor to be invited within the first 3 months of the new municipal year to attend a meeting.	Added to work programme	OPEN
5.3	CPCA Update	Anne Gardiner	Invite the Lead Member for Climate to attend the February meeting.	Added to work programme	OPEN
6.3	Corporate Risk Register	Chris Bolton	A schedule of deep dives for the next year to be brought to the February meeting so members had the opportunity to discuss and make suggestions.		OPEN
8.3	Update Subsidiary Companies	Matt Cumberbatch	Report to be brought to the February meeting which explained how A&G responsibilities were being impacted by the introduction of the Investment Committee.		OPEN
10.2	External Audit – Update	Mark Hodgson	The February A&G Committee meeting be rearranged to the 21 st February 2025.	Meeting rearranged.	CLOSED

Minutes of the meeting 26th September 2024

Minute	Report title	Lead officer	Action	Response	Status
10.2	Work Programme	Janice Gotts/Anne Gardiner	A report to be brought to a future meeting with options around amending the constitution on the signing of the accounts.		ONGOING

Minutes of the meeting 18th July 2024

Minute	Report title	Lead officer	Action	Response	Status
6.3	Corporate Risk Register	Chris Bolton/Nathan Bunting	The next Corporate Risk report to include and make clear who looks at the what in relation to climate change risk.	Discussions regarding adding an additional Climate change risk regarding CPCA climate activities within our control are ongoing and will be added to the register in due course.	ONGOING
8.3	Draft Statement of Accounts and Annual Governance Statement 2023/24	Rob Emery	Officers to provide a view on the Committee making a recommendation to the CA Board to change their terms of reference to review not approve statements of accounts		ONGOING