

Audit and Governance Committee Action Log

Purpose: The action log records actions recorded in the minutes of Audit and Governance Committee meetings and provides an update on officer responses.

Minutes of the meeting 26th September 2024

Minute	Report title	Lead officer	Action	Response	Status
5.2	Improvement Update	Anne Gardiner	Standing item to be added to the work programme providing an update on the embedding of the improvement work and an update on CPCA activity..	Standing Item added to work programme	CLOSED
6.2	Internal Audit Action Tracker	Anne Gardiner/Nathan Bunting	Internal Audit report to be added to the work programme every six months.	Added to work programme	CLOSED
7.2	Constitution Update - Procurement	Anne Gardiner/Chantel Allott	Report on how the behaviour of the procurement system is operating including the monitoring of waivers and exemptions and any challenges received from suppliers or contractors and the impact that the system was having on the procurement team to be added to the February agenda.	Added to work programme	CLOSED
10.2	Work Programme	Janice Gotts/Anne Gardiner	A report to be brought to a future meeting with options around amending the constitution on the signing of the accounts.		ONGOING

Minutes of the meeting 18th July 2024

Minute	Report title	Lead officer	Action	Response	Status
6.3	Corporate Risk Register	Chris Bolton/Nathan Bunting	The next Corporate Risk report to include and make clear who looks at the what in relation to climate change risk.	Discussions regarding adding an additional Climate change risk regarding CPCA climate activities	ONGOING

				within our control are ongoing and will be added to the register in due course.	
8.3	Draft Statement of Accounts and Annual Governance Statement 2023/24	Rob Emery	Officers to provide a view on the Committee making a recommendation to the CA Board to change their terms of reference to review not approve statements of accounts		ONGOING