



## Overview and Scrutiny Committee Action Log

Purpose: The action log records actions recorded in the minutes of Overview and Scrutiny Committee meetings and provides an update on officer responses to those outstanding.

### Minutes of the Meeting 11<sup>th</sup> July 2024

Item	Report title	Lead officer	Action	Response	Status
11.1	State of the Region	Kate McFarlane/Jules lent	The Committee requested that the State of Region dashboards be brought to the committee to review at least twice a year and that this be added to their work programme.	Added to work programme	CLOSED

### Minutes of the Meeting 18<sup>th</sup> March 2024

Item	Report title	Lead officer	Action	Response	Status
9.4	Employment & Skills Update	Claire Paul	A written briefing be provided with analysis behind the trends in regard to the downturn in further education, with more detail on national figures and for the CPCA region. The briefing should also provide some clarity about how the budget for this area was used and how officers were ensuring good outcomes were coming from the funding.	Resourcing for this work is being sourced and a briefing will be reported back to the Committee later in the year.	OPEN

### Minutes of the Meeting 27<sup>th</sup> November 2023

Item	Report title	Lead officer	Action	Response	Status
6.4	Improvement Framework	Donya Taylor/Nicky McLoughlin	Officers agreed that the results of the next staff survey would be shared with the Committee.	Survey results to be circulated to committee before the January 2025 meeting.	CLOSED

### Minutes of the Meeting 20<sup>th</sup> March 2023

Item	Report title	Lead officer	Action	Response	Status
5	Improvement Framework	Angela Probert	<p>The Interim Programme Director to send an update to the Committee to address the points raised in the meeting and provide more detail on the following:</p> <ul style="list-style-type: none"> <li>• Transport Schemes</li> <li>• IT and software requirements</li> </ul> <p>Communications and the building of an effective public relations and influencing delivery operation.</p>	Final update on Improvement and next steps to be provided at November meeting.	CLOSED