

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25</b>			
20 <sup>th</sup> June @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Update	Provide an update on the improvement work	Angela Probert
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Corporate Performance Report		Jules lent
Audit Items:			
	Internal Audit – Progress Report		RSM
	External Audit - 22/23 Value for Money opinion		EY
Standards and Conduct Items:			
Other:			
	Election of Vice Chair		

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25</b>			
18 <sup>th</sup> July @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Update		Angela Probert
Internal Control Items:			
	Corporate Risk Register		Chris Bolton

	Risk Deep Dive – Culture & Governance		
	2023-24 Treasury Management Outturn Report		Ian Pantling
	Internal Audit Action Tracker		Chris Bolton
Audit Items:			
	Internal Audit – Progress Report		RSM
	Draft 23/24 statement of accounts		S73 Officer
	External Audit – Audit Plan 23/24		EY
Standards and Conduct Items:			
	Code of Conduct & Complaints Report	Committee requested that they receive a bi-annual update on the number of complaints received.	Monitoring Officer
Other:			

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

26th September @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Highlight Report		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Internal Audit Action Tracker		Chris Bolton
	Risk deep Dive – Cyber Security		
Audit Items:			
	Internal Audit – Progress Report		RSM
Standards and Conduct Items:			
Other:			
	Independent Members Appointments		Matt Cumberbatch
	Constitution Update – Procurement		Chantel Allott

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

## 8<sup>th</sup> November @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Update		Angela Probert
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Appetite	Committee requested to review the CA Risk Appetite Annually	Chris Bolton
	2024/25 Treasury Management mid-year update		Ian Pantling
	Risk Deep Dive – Future Funding & Viability of CA		
	Subsidiary Companies		Matt Cumberbatch/Mayor
	Code of Corporate Governance		Janice/Matt
Audit Items:			
	Internal Audit – Progress Report		RSM
	23/24 Audit Results Report and Value for Money opinion		EY
	23/24 final statement of accounts		S73 Officer
Standards and Conduct Items:			
	GDPR Policies Update		Susan Hall
Other:			
	Annual Review of Committee Arrangements		
	Independent Person – Role Profiles		

## AUDIT & GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25

### 19<sup>th</sup> December @ Huntingdonshire District Council

Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Improvement Items:			
	Improvement Plan Update		
Internal Control Items:			

	Corporate Risk Register		Chris Bolton
	Corporate Risk Deep Dive – Financial Underspend & TCF		
	Performance Management Framework Update		Jules Ient
<b>Audit Items:</b>			
	Internal Audit – Progress Report		RSM
	Internal Audit Action Tracker		Nathan Bunting
	Draft 2024-25 Financial Strategies		Ian Pantling
<b>Standards and Conduct Items:</b>			
	Code of Conduct & Whistleblowing	Report on whistleblowing and code of conduct process brought to the A&G meeting in December following the adoption of the model code of conduct.	Matthew Cumberbatch
<b>Other:</b>			
	Information Governance Update		Susan Hall

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2024/25</b>			
27 <sup>th</sup> February @ Huntingdonshire District Council			
<b>Item:</b>	<b>Title:</b>	<b>Purpose:</b>	<b>Lead:</b>
<b>Standard Items:</b>			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
<b>Improvement Items:</b>			
	Improvement Plan Update		
<b>Internal Control Items:</b>			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive – Climate		
<b>Audit Items:</b>			
	Internal Audit – Progress Report		
<b>Standards and Conduct Items:</b>			
	Code of Conduct Annual Report		Monitoring Officer
<b>Other:</b>			
	A&G Committee Draft Annual Report		

--	--	--	--

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
June XXX @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		
Audit Items:			
	Internal Audit – Progress Report		RSM
	External Audit		EY
Standards and Conduct Items:			
Other:			
	Election of Vice Chair		

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
Xxx July @ Huntingdonshire District Council			
Item:	Title:	Purpose:	Lead:
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		
Audit Items:			
	Internal Audit – Progress Report		
	2023-24 Treasury Management Outturn Report		Ian Pantling
Standards and Conduct Items:			

	Code of Conduct Annual Report		Monitoring Officer
Other:			

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
XXX September @ Huntingdonshire District Council			
<b>Item:</b>	<b>Title:</b>	<b>Purpose:</b>	<b>Lead:</b>
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		
	Risk management Framework		Chris Bolton
Audit Items:			
	Internal Audit – Progress Report		
Standards and Conduct Items:			
	Member Officer Protocol		Matthew Cumberbatch
Other:			

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
XXX November @ Huntingdonshire District Council			
<b>Item:</b>	<b>Title:</b>	<b>Purpose:</b>	<b>Lead:</b>
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		
	2024/25 Treasury Management mid-year update		Ian Pantling
Audit Items:			
	Internal Audit – Progress Report		

Standards and Conduct Items:			
Other:			
	Annual review of Committee Arrangements		

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
XXX January @ Huntingdonshire District Council			
<b>Item:</b>	<b>Title:</b>	<b>Purpose:</b>	<b>Lead:</b>
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		
Audit Items:			
	Internal Audit – Progress Report		
	Draft 2024-25 Financial Strategies		Ian Pantling
Standards and Conduct Items:			
	Code of Conduct Annual Report		Monitoring Officer
Other:			
	Information Governance Update		Susan Hall

<b>AUDIT &amp; GOVERNANCE COMMITTEE WORK PROGRAMME 2025/26</b>			
XXX March @ Huntingdonshire District Council			
<b>Item:</b>	<b>Title:</b>	<b>Purpose:</b>	<b>Lead:</b>
Standard Items:			
	<input type="checkbox"/> Minutes <input type="checkbox"/> Chair's Announcements <input type="checkbox"/> Work Programme		
Internal Control Items:			
	Corporate Risk Register		Chris Bolton
	Risk Deep Dive		

<b>Audit Items:</b>			
	Internal Audit – Progress Report		
<b>Standards and Conduct Items:</b>			
<b>Other:</b>			
	A&G Committee Draft Annual Report		

<b>AUDIT &amp; GOVERNANCE COMMITTEE DEVELOPMENT PROGRAMME 2024-25</b>				
<b>Date:</b>	<b>Item:</b>	<b>Provider:</b>	<b>Purpose:</b>	<b>Lead:</b>
11 <sup>th</sup> June	A&G Committee Induction	Governance Team	Provide induction to the CA for new members	Anne Gardiner
9 <sup>th</sup> July	Development Session – Internal Control Assurance (TBC)			
10 <sup>th</sup> September	Development Session – Risk Management – Principles & Practices (TBC)			
15 <sup>th</sup> October	Development Session – Financial reporting and understanding financial statements (TBC)			
14 <sup>th</sup> January	Development Session – Governance (TBC)			
26 <sup>th</sup> September at close of meeting.	Private Meeting of Committee & Internal and External Auditors			Anne Gardiner

Items for future work programmes:

Member Officer Protocol to be reviewed every 2 years – next review date Sept 2025.

Risk Management Framework to be reviewed every 2 years – next review date Sept 2025

Risk Appetite to be reviewed annually – next review date Sept 2024