



Investment Committee

29 August 2024

Title:	Single Assurance Framework – Reporting of Major Project performance, wider CPCA project dashboard.
Report of:	Janice Gotts, Executive Director of Resources
Lead Member:	Mayor Dr Nik Johnson
Public Report:	Yes
Key Decision:	No
Voting Arrangements:	To note – No requirement for voting.

Recommendations:

A	To note the performance against major projects supported by Cambridgeshire and Peterborough Combined Authority (CPCA)
B	To note the summary of the wider CPCA project landscape

Strategic Objective(s):

The proposals within this report fit under the following strategic objective(s):

X	Achieving ambitious skills and employment opportunities
X	Achieving good growth
X	Increased connectivity
X	Enabling resilient communities
X	Achieving Best Value and High Performance

The SAF is a set of systems and processes designed to provide the CPCA with a consistent approach to appraisal, assurance, risk and performance, throughout the lifecycle of projects and programmes. It is focused on ensuring accountability, probity, transparency and legal compliance – and critically, value for money of investments. It covers the full end to end lifecycle of projects and programmes that place a financial liability on the CPCA.

1. Purpose

1.1	The purpose of the report is to set out the performance data for the major projects supported by CPCA investment and to highlight the wider CPCA project landscape. This recognises the Investment Committee's key role in support of the Authority's Performance Management Framework and the review of project performance.
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2. Proposal

2.1 The CPCA are accountable for delivering in a complex and changing environment. How we manage the investment process is critical to the successful delivery of strategic aims.

To meet the standards set by Government – such as the English Devolution Accountability Framework (EDAF) - we needed a specific Assurance Framework that shows how we will meet best value requirements and ensuring we are spending public money in the most effective way. In addition, the SAF was a key objective from the Improvement Programme and is a way of demonstrating that the CPCA has responded to concerns raised by Government through the Best Value Notice.

2.2 Major projects performance data

Programmes and Projects are classed as Most Complex when a Combined Authority Funded programme or project is considered most significant in terms of value, strategic fit and where there would be significant impact if there was a failure to deliver.

There are a number of major projects listed:

- Peterborough Station Quarter
- University of Peterborough
- Net Zero Programme
- Bus Reform Programme
- Adult Education Provision
- Business Growth Service
- Market Town Masterplans

Of the major projects three are rated as Green and on target, where there is a high level of confidence in successful delivery:

- University of Peterborough
- Adult Education Provision
- Market Town Masterplans

The remaining four are rated as Amber, where without action, successful delivery is potentially in doubt, and/or there is uncertainty and risk surrounding future deliverability:

- Peterborough Station Quarter
- Net Zero Programme
- Bus Reform Programme
- Business Growth Service

Further detail is set out in Appendix 1.

2.3 CPCA wider project landscape dashboard

The CPCA project landscape dashboard provides an overview of the number of projects where the CPCA has invested funds. In total there are 195 projects which have been identified as receiving CPCA support as at July 2024 and these can be broken down across the following main service areas:

Service Area	Number of projects
Place and Connectivity	79
Economy and Growth	95
Resources	13
Chief Executive's Office	8
TOTAL	195

	<p>Within the dashboard the projects are also grouped by geographical area based on the constituent council. However, it should be noted that some projects may cover multiple areas or be regionwide and these are shown separately.</p> <p>The information for the CPCA project dashboard is derived from data held within the Single Project Register. This is intended to be the central list of the projects that the CPCA is committed to. It has been designed to serve as a hub for all project information going forward including dependencies, timeframes, budgets and change control.</p> <p>The CPCA Project Dashboard summary is attached as Appendix 2.</p>
2.4	<p>Major projects risks</p> <p>The key risks associated with the major projects are listed in Appendix 1 along with the mitigation. The position is kept under review as part of the individual project management arrangements.</p>
2.5	<p>Within the Combined Authority risks are managed at a corporate, service and project level. The Authority's Corporate Management Team has oversight of the corporate risk register which is shared with the Board each quarter and with Audit and Governance Committee on a bi-monthly basis. Service risk registers are held and reviewed by the relevant Directorate Management Team and project risks are recorded and managed by the relevant project manager.</p>

3. Background

3.1	<p>The Combined Authority's Single Assurance Framework (SAF) is a set of systems, processes and protocols designed to provide the Authority with a consistent approach for appraisal, assurance, risk management and performance for a project or programme. It was reviewed by the Audit and Governance Committee at its meeting on 8 September 2023 and approved by the Combined Authority Board on 29 November 2023. The report to Board noted that the process had also been approved by Government. It was agreed at the Board that the SAF process would go live from June 2024 following work on embedding the SAF and developing the new governance arrangements.</p>
3.2	<p>The SAF seeks to set out the framework and processes the Combined Authority will utilise to provide confidence to itself, Government, stakeholders and partners that it has robust systems in place to best enable its projects and programmes to realise the benefits they seek to deliver.</p>
3.3	<p>The Framework notes that the Programme Management Office are responsible for ensuring that the SAF process is maintained, updated and that performance and risks are regularly reviewed with the Executive Director of Resources, Corporate Management Team, Investment Committee, Audit and Governance Committee and the CPCA Board.</p>
3.4	<p>The Investment Committee has the following key functions in support of the Performance Management Framework:</p> <ul style="list-style-type: none"> • to review the Major Projects performance dashboard (includes risk) • to review project performance <p>The Investment Committee will seek to ensure that all major projects are developed and delivered in line with the CPCA Risk Management Framework to review the risks associated with Major Projects performance dashboard</p>

4. Appendices

4.1	<p>The following appendices are attached to this report.</p> <ul style="list-style-type: none"> - Appendix A: Major projects performance dashboard - Appendix B: Wider CPCA project landscape summary
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5. Implications

Financial Implications

5.1 There are no direct financial implications arising from this report.

Legal Implications

5.2 There are no significant legal implications arising from this report. The Single Assurance Framework sets out the requirements for the performance management of projects including the Authority's risk management approach and governance processes

Public Health Implications

5.3 None

Environmental and Climate Change Implications

5.4 None

Other Significant Implications

5.5 None

Background Papers

5.6 Single Assurance Framework Board report 29 November 2023 [Single Assurance Framework Cover Report](#)
Appendix A - Single Assurance Framework [Appendix A Single Assurance Framework](#)
Appendix B - Investment Committee Terms of Reference [Appendix B Terms of Reference](#)