



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# Cambridgeshire and Peterborough Combined Authority Forward Plan

**FOR THE PERIOD 1 DECEMBER 2024 TO 31 MARCH 2025**

**The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA.**

**It is re-published on a monthly basis to reflect such changes.**

## **Purpose**

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the 'Forward Plans' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

## What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

## Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board, Thematic Committees and the Business Board.

## Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Matt Cumberbatch, Director Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

## Notice of decisions

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

## Standing items at Thematic Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

### Environment and Sustainable Communities Committee

1. Budget Report
2. Affordable Housing Programme – Update on Implementation
3. Climate Partnership Update
4. CPCA Director's Update

### Skills and Employment Committee

1. Budget Report
2. Employment and Skills Board Update
3. CPCA Director's Update

### Transport and Infrastructure Committee

1. Budget Report
2. CPCA Director's Update

### Business Board

1. Combined Authority Forward Planning
2. Business Board Chair's update
3. CPCA Director's Update
4. Feedback from Thematic Committees
5. Budget and Performance report

<b>Title of Report</b>	<b>Decision Required</b>	<b>Decision Maker</b>	<b>Decision Date</b>	<b>Consultation</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Background documents</b>	<b>Likely Exemption</b>
Forward Plan	To receive an update on the work of Water Resources East	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Fenland Soil	To receive an update on the work of Fenland Soil	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Overview of the GSEnz Hub	To provide an overview of the GSEnz Hub operational programmes, governance and finance.	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Maxine Narburgh, Regional Director, GSEnzH	Lead Member for Communities and Environment	None	Open
Climate Programme and Opportunity Fund Update	To update members on projects and the review	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Local Nature Recovery Strategy Update	To present members with a revised timetable for the LNRS	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Proposal for £2 Bus Fare Cap Change KD2024/068	To consider the approval of a subsidy from 1 January to 31 March 2025 to retain the bus fare cap at £2 per journey for those participating operators.	Combined Authority Board	13 Dec 2024	Relevant internal and external stakeholders	Andrew Highfield, Assistant Director, Public Transport Services	Lead Member for Transport and Infrastructure	241203 General Exception Notice - Bus Fare Cap	Open

Concept Papers	To note the concept papers prior to their presentation at the CA Board	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open
Fen Road Trial KD2024/059	To approve the Fen Roads Trail Full Business Case	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Tim Bellamy, Assistant Director Transport	Lead Member for Communities and Environment	None	Open
Digital Connectivity Strategy Implementation (Year One 25-26) KD2024/062	To present the Full Business Case for the Digital Connectivity Strategy Implementation (Year One 25-26)	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Tim Bellamy, Assistant Director Transport	Mayor	None	Open
Cambridge Impact Fund KD2024/064	Decision to approve the full business case and support the investment of £1m to the Cambridge Impact Fund as set out in the current published Medium Term Financial Plan 2024/25.	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Louisa Simpson, Strategic Funds Programme Leader	Mayor	Cambridge Impact Fund - General Exception Notice	Open
SAF Business Case Approvals - Chief Executive Decisions	To note the Chief Executive business case decisions for projects less than £1m under the single assurance framework	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open
Concept Papers	To note the concept papers prior to their presentation at the CA Board	Investment Committee	13 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open

SAF Business Case Approvals - Chief Executive Decisions	To note the Chief Executive business case decisions for projects less than £1m under the single assurance framework	Investment Committee	13 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Mayor's Budget KD2024/004	To agree the Mayor's draft budget for 2025/26	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Rob Emery, Assistant Director Finance	Mayor	None	Open
Corporate Risk Report	To present the Corporate Risk Report Q2 2024/25 for Members' scrutiny	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Chris Bolton, Head of PMO	Mayor	None	Open
2025/26 Corporate Strategy and Budget and Medium-Term Financial Plan KD2024/054	To note the consultation feedback, approve the Corporate Strategy and Budget and MTFP	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources, Kate McFarlane, Director Policy and Engagement	Mayor	None	Open
Review of Investment Concept	To approve concept papers recommended from the Investment Panel	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director -	Mayor	None	Open

Papers KD2024/043					Resources			
Overview of the GSEnz Hub	An overview of the GSEnz Hub operational programmes, governance and finance	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Maxine Narburgh, Regional Director, GSEnzH	Lead Member for Communities and Environment	None	Open
Strategic Research & Economic Analysis Framework [KD2024/073]	To request delegated authority from the CA Board to utilise account lines in the Economy & Growth directorate budget to purchase consultancy support through the newly procured Strategic Research & Economic Analysis Framework through the Homes England Framework	Combined Authority Board	22 Jan 2025	Internal and external stakeholders	Louisa Simpsom, Strategic Funds Programme Leader	Mayor	None	Open
Overview of the GSEnz Hub	To provide an overview of the GSEnz Hub operational programmes, governance and finance.	Environment and Sustainable Communities Committee  Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Maxine Narburgh, Regional Director, GSEnzH	Lead Member for Communities and Environment	None	Open
Monitoring and Evaluation Update	To update members on the monitoring and evaluating of the LTCP and Transport	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders.	Emma White, Acting Transport Strategy and Policy Manager	Lead Member for Transport and Infrastructure	None	Open
Community Active Travel Grant	To make the Committee members aware of the criteria for the Active Travel Grant and gain	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders	Yo Higton, Active Travel Lead	Lead Member for Transport and Infrastructure	None	Open

KD2024/065	approval to progress to the next stage							
River Nene Pedestrian Bridge (Cygnet Bridge) KD2024/016	To provide an update on the river Nene pedestrian bridge (Cygnet Bridge) Improvement and to seek approval to move to the next stage	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders	Anna Graham, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
CPCA response to East West Rail non-statutory consultation KD2024/066	To agree the Combined Authority's position to allow for us to respond in a timely manner to the EWR's consultation.	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders	Robert Jones, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
The Royston to Granta Park Strategic Growth and Transport study	Update on the Royston to Granta Park Strategic Growth and Transport study and the strategic outline business case (SOBC)	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders.	Emma White, Acting Transport Strategy and Policy Manager	Lead Member for Transport and Infrastructure	None	Open
BP Witchford Roundabout Non Motorised User (NMU) Crossing Feasibility Study	Update of progress to date for BP Roundabout NMU crossing feasibility study and planned public consultation in January 2025. The project has been assessing options for a road crossing at this roundabout. The options include at grade signalised crossings and grade separated overbridge options.	Transport and Infrastructure Committee	24 Jan 2025	Relevant internal and external stakeholders	Robert Jones, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
Heylo Units with Vistry & Allison Homes Jan 25	To use the last amount of grant funding to provide "off the shelf accommodation" through	Environment and Sustainable Communities Committee	29 Jan 2025	Relevant internal and external stakeholders	Azma Ahmad-Pearce, Programme Manager	Lead Member for Communities and Environment	None	Open

	Heylo – providers of shared ownership in Peterborough and Hunts, from final grant amount accumulated and clawback.							
Bus Reform KD2024/067	The Mayor to note and consider the recommendations of the Combined Authority and the content of the Consultation Report and associated documents, including the Bus Reform Assessment, and decide whether or not to make a franchising scheme, comply with all associated statutory requirements or whether to recommend that the Combined Authority should pursue an Enhanced Partnership	Mayor  Combined Authority Board	Not before 6th Feb 2025  6 Feb 2025	Relevant internal and external stakeholders	Andrew Highfield, Assistant Director , Public Transport Services	Lead Member for Transport and Infrastructure	None	Open
Cygnets Bridge Change Request - KD2024/072	To approve the change request for Cygnets Bridge and increased construction funding	Combined Authority Board	6 Feb 2025	Relevant internal and external stakeholders	Tim Bellamy, Assistant Director Transport	Lead Member for Transport and Infrastructure	None	Open
Peterborough Station Quarter Full Business Case KD2024/063	To recommend to the CA Board the approval of the Peterborough Station Quarter Full Business Case	Combined Authority Board	6 Feb 2025	Relevant internal and external stakeholders	Gidon Wieder, Programme Manager Peterborough Station Quarter	Mayor	None	Open
Depot for Electric Buses - Interim Feasibility	To consider a feasibility study undertaken to assess the viability of providing a bus depot	Transport and Infrastructure Committee	5 Mar 2025	Relevant internal and external stakeholders	Nick Sweeney, Asset Strategy Manager	Lead Member for Transport and Infrastructure	None	Open



Report	facility in Peterborough.							
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Budget Monitoring Update KD2024/069	To provide an update on the revenue and capital budgets for the year to date and approving draft carry-forwards, and to approve the annual refresh of the financial strategies.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Rob Emery, Assistant Director Finance	Mayor	None	Open
Review of Investment Concept Papers KD2024/044	To approve concept papers recommended from the Investment Panel	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open
Climate Change Opportunity Fund KD2024/070	To approve Climate Change Opportunity Fund projects	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Corporate Performance Report	To present the Corporate Performance Report Q3 2024/25 for Members' scrutiny	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Jules Ient, Head of Policy Insight and Performance	Lead Member for Governance	None	Open

Monitoring and Evaluation Framework	To approve the adoption of a new Monitoring and Evaluation Framework	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Jules Ient, Head of Policy Insight and Performance	Lead Member for Governance	None	Open
Strategic Investment & Innovation Fund KD2024/071	To approve the Outline Business Case and funding to deliver the Full Business Case	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Louisa Simpsom, Strategic Funds Programme Leader	Mayor	None	Open
Constituent Authority Update	To provide Business Board members with an update from one of the Constituent Authorities.	Business Board	31 Mar 2025	Relevant internal and external stakeholders	TBC	Chair of Business Board	None	Open
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Review of Investment Concept Papers KD2024/045	To approve concept papers recommended from the Investment Panel	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources	Mayor	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Corporate Risk Report	To present the Corporate Risk Report Q3 2024/25 for Members' scrutiny	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Chris Bolton, Head of PMO	Mayor	None	Open