



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire and Peterborough Combined Authority Forward Plan

FOR THE PERIOD 1 NOVEMBER 2024 TO 28 FEBRUARY 2025

The Forward Plan is an indication of future decisions. It is subject to continual review and may be changed in line with any revisions to the priorities and plans of the CPCA.

It is re-published on a monthly basis to reflect such changes.

Purpose

The Forward Plan sets out all of the decisions to be taken by the Combined Authority Board, Thematic Committees or by way of a Mayoral Decision Notice in the coming months. This makes sure that local residents and organisations know what decisions are due to be taken and when.

The Forward Plan is a live document which is updated regularly and published on the [Combined Authority website](#) (click the 'Forward Plans' button to view). At least 28 clear days' notice will be given of any key decisions to be taken.

What is a key decision?

A key decision is one which, in the view of the Overview and Scrutiny Committee, is likely to:

- i. result in the Combined Authority spending or saving a significant amount, compared with the budget for the service or function the decision relates to (usually £500,000 or more); or
- ii. have a significant effect on communities living or working in an area made up of two or more wards or electoral divisions in the area.

Non-key decisions and update reports

For transparency, the Forward Plan also includes all non-key decisions and update reports to be considered by the Combined Authority Board, Thematic Committees and the Business Board.

Access to reports

A report will be available to view online one week before a decision is taken. You are entitled to view any documents listed on the Forward Plan after publication, or obtain extracts from any documents listed, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on this notice can be requested from [Democratic Services](#).

The Forward Plan will state if any reports or appendices are likely to be exempt from publication or confidential and may be discussed in private. If you want to make representations that a decision which it is proposed will be taken in private should instead be taken in public please contact [Matt Cumberbatch, Director Legal and Governance, Monitoring Officer](#) at least five working days before the decision is due to be made.

Substantive changes to the previous month's Forward Plan are indicated in **bold text** for ease of reference.

Notice of decisions

Notice of the Combined Authority Board's decisions and Thematic Committee decisions will be published online within three days of a public meeting taking place.

Standing items at Thematic Committee meetings

The following reports are standing items and will be considered by at each meeting of the relevant committee. The most recently published Forward Plan will also be included on the agenda for each Thematic Committee meeting:

Environment and Sustainable Communities Committee

1. Budget Report
2. Affordable Housing Programme – Update on Implementation
3. Climate Partnership Update
4. CPCA Director's Update

Skills and Employment Committee

1. Budget Report
2. Employment and Skills Board Update
3. CPCA Director's Update

Transport and Infrastructure Committee

1. Budget Report
2. CPCA Director's Update

Business Board

1. Combined Authority Forward Planning
2. Business Board Chair's update
3. CPCA Director's Update
4. Feedback from Thematic Committees
5. Budget and Performance report

Title of Report	Decision Required	Decision Maker	Decision Date	Consultation	Lead Officer	Lead Member	Background documents	Likely Exemption
Skills Performance Overview Report	To receive a progress report on mid-term performance: funding and strategic focus	Business Board	11 Nov 2024	Relevant internal and external stakeholders	Andrea Wood, Assistant Director, Skills	Lead Member for Skills, Lead Member for Transport and Infrastructure	None	Open
Connecting Cambridgeshire Digital Strategy	To endorse the latest iteration of the Cambridgeshire Digital Strategy, produced in partnership with Connecting Cambridgeshire	Business Board	11 Nov 2024	Relevant internal and external stakeholders	Domenico Cirillo, Business Programmes & Business Board Manager	Chair of Business Board	None	Open
Constituent Authority Update	To provide Business Board members with an update from Fenland District Council.	Business Board	11 Nov 2024	Relevant internal and external stakeholders	TBC	Chair of Business Board	None	Open
Skills Brokerage and Future Skills Support for Business	To brief Members on plans for continuity of service beyond UKSPF funding	Business Board	11 Nov 2024	Relevant internal and external stakeholders	Alexis McLeod, Senior Programme Manager	Lead Member for Skills	None	Open
Adult Skills Fund - KD2024/061	To update members on plans for future commissioning of Adult Skills including strategic priorities	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Andrea Wood, Assistant Director, Skills	Lead Member for Skills	None	Open
Peterborough R&D Property	Amend the conditionality given	Combined Authority Board	13 Nov 2024	Relevant external and	Jim Cunningham, Interim Assistant	Mayor	None	Open

Company Limited (PropCo2) - KD2024/050	with the CPCA shareholder approval granted by CPCA Board in March 2023 that Anglia Ruskin University (ARU) become a shareholder in Peterborough R&D Property Company Limited (PropCo2) and that ARU be granted a head lease of the property known as Phase 2 of the ARU Peterborough development			internal stakeholders	Director Delivery			
Infrastructure Delivery Framework - Final Draft KD2024/049	To present the final draft of the Infrastructure Delivery Framework for approval.	Combined Authority Board	13 Nov 2024		Judith Barker, Executive Director of Place and Connectivity	Lead Member for Communities and Environment	None	Open
Bootcamps Update - KD2024-051	To update members on the outcome of the recent procurement activity and agree delivery plans for 2024/25	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Laura Guymer, Strategic Careers Hub Lead	Lead Member for Skills	None	Open
GSENGH delivery of Warmer Homes – Local Grant Scheme - KD2024/055	To approve GSENGH to apply for and deliver the Warmer Homes – Local Grant scheme across a consortia of Local Authorities in the GSENGH area using capital grant funding from DESNZ over a 3-5 year period	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Maxine Narburgh, Regional Director, GSENGH	Lead Member for Communities and Environment	None	Open

Shared Prosperity Fund KD2024/052	To provide an update to Business Board members on progress to date pertaining to the Share Prosperity Fund.	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Steve Clarke, Senior Responsible Officer, Local Growth Fund, Market Insight and Evaluation,	Chair of Business Board	None	Open
Homes England Strategic Place Partnership - KD2024/056		Combined Authority Board	13 Nov 2024		Open	None	Mayor <i>Rob Bridge, Chief Executive rob.bridge@cambridgeshirepeterborough-ca.gov.uk</i>	
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
2025/26 Corporate Strategy and Budget and Medium-Term Financial Plan KD2024/005	To approve the draft Medium-Term Financial Plan for public consultation and to note the developing Corporate Plan.	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance, Kate McFarlane, Director Policy and Engagement	Mayor	None	Open
Budget Monitoring Update -	To provide an update on the revenue and capital budgets for the	Combined Authority Board	13 Nov 2024	Relevant internal and external	Janice Gotts, Executive Director - Resources and	Mayor	None	Open

KD2024/060	year to date and to present some environmental project change requests for the Board to consider.			stakeholders	Performance			
Corporate Performance Report	To present the Corporate Performance Report Q1 & Q2 2024/25 and the Directorate Performance Report Q2 2024/25 for Members' scrutiny	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Jules Ient, Head of Policy Insight and Performance	Lead Member for Governance	None	Open
Corporate Risk Report and Risk Appetite Statement	To present the Corporate Risk Report Q1 2024/25 for Members' scrutiny	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Chris Bolton, Head of PMO	Mayor	None	Open
Review of Investment Concept Papers KD2024/042	To approve concept papers recommended from the Investment Panel	Combined Authority Board	13 Nov 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
HR Policy Update	Updating key HR Policies	Human Resources Committee	15 Nov 2024	Relevant internal and external stakeholders	Nicky McLoughlin, Assistant Director Human Resources	Mayor	None	Open
Water Resources East	To receive an update on the work of Water Resources East	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open

Fenland Soil	To receive an update on the work of Fenland Soil	Environment and Sustainable Communities Committee	11 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Concept Papers	To note the concept papers prior to their presentation at the CA Board	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Fen Road Trial KD2024/059	To approve the Fen Roads Trail Full Business Case	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Digital Connectivity Strategy Implementation (Year One 25-26)	To present the Full Business Case for the Digital Connectivity Strategy Implementation (Year One 25-26)	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Nathan Bunting, Programme Manager PMO	Mayor	None	Open
SAF Business Case Approvals - Chief Executive Decisions	To note the Chief Executive business case decisions for projects less than £1m under the single assurance framework	Investment Committee	16 Dec 2024	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
A16 Norwood Improvement	To provide an update on the A16 Norwood Improvement and to seek approval to move to the next stage	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Anna Graham, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open

University Access Improvements in Peterborough KD2024/017	To provide an update on the project and to seek approval to move to the next stage	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Anna Graham, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
Monitoring and Evaluation Update	To update members on the monitoring and evaluating of the LTCP and Transport	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders.	Emma White, Acting Transport Strategy and Policy Manager	Lead Member for Transport and Infrastructure	None	Open
Mobility Hub Planning	Report on progress and next steps for the mobility hub programme, seek approval from the Committee.	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Chris Mills, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
River Nene Pedestrian Bridge (Cygnet Bridge) KD2024/016	To provide an update on the river Nene pedestrian bridge (Cygnet Bridge) Improvement and to seek approval to move to the next stage	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Anna Graham, Transport Programme Manager	Lead Member for Transport and Infrastructure	None	Open
Depot for Electric Buses - Interim Feasibility Report	To consider a feasibility study undertaken to assess the viability of providing a bus depot facility in Peterborough.	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Nick Sweeney, Asset Strategy Manager	Lead Member for Transport and Infrastructure	None	Open
East West Rail KD2024/064	The East West Rail consultation	Transport and Infrastructure Committee	10 Jan 2025	Internal and external stakeholders	Robert Jones, Transport Programme	Lead Member for Transport and Infrastructure	None	Open

					Manager			
Peterborough Station Quarter	Update on progress to develop the Full Business Case.	Transport and Infrastructure Committee	10 Jan 2025	Relevant internal and external stakeholders	Gidon Wieder, Programme Manager Peterborough Station Quarter	Lead Member for Transport and Infrastructure	None	Open
SAF Business Case Approvals - Chief Executive Decisions	To note the Chief Executive business case decisions for projects less than £1m under the single assurance framework	Investment Committee	13 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Concept Papers	To note the concept papers prior to their presentation at the CA Board	Investment Committee	13 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Constituent Authority Update	To provide Business Board members with an update from one of the Constituent Authorities.	Business Board	20 Jan 2025	Relevant internal and external stakeholders	TBC	Chair of Business Board	None	Open
Peterborough Station Quarter Full Business Case KD2024/063	To recommend to the CA Board the approval of the Peterborough Station Quarter Full Business Case	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Gidon Wieder, Programme Manager Peterborough Station Quarter	Mayor	None	Open
Updates to the Constitution	To present to the Board the sections of the Constitution that have been	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open

	reviewed/proposed amendments.							
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Budget Monitoring Update	To provide an update on the revenue and capital budgets for the year to date.	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Rob Emery, Assistant Director Finance	Mayor	None	Open
Corporate Risk Report	To present the Corporate Risk Report Q2 2024/25 for Members' scrutiny	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Chris Bolton, Head of PMO	Mayor	None	Open
Mayor's Budget KD2024/004	To agree the Mayor's draft budget for 2025/26	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Rob Emery, Assistant Director Finance	Mayor	None	Open
2025/26 Corporate Strategy and Budget and Medium-Term Financial Plan KD2024/054	To note the consultation feedback, approve the Corporate Strategy and Budget and MTFP	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance, Kate McFarlane, Director Policy and Engagement	Mayor	None	Open
Business Rate Supplement Powers and Process	To provide a summary of the Combined Authority's powers to levy a Business Rates	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and	Mayor	None	Open

	Supplement, potential timelines, and high-level modelling of the amounts which could be raised.				Performance			
Review of Investment Concept Papers KD2024/043	To approve concept papers recommended from the Investment Panel	Combined Authority Board	22 Jan 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Local Nature Recovery Strategy KD2024/030	To recommend the Local Nature Recovery Strategy for adoption.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Adrian Cannard, Strategic Planning Manager	Lead Member for Communities and Environment	None	Open
Overview of the GSEnz Hub	An overview of the GSEnz Hub operational programmes, governance and finance	Environment and Sustainable Communities Committee	29 Jan 2025	Relevant internal and external stakeholders	Maxine Narburgh, Regional Director, GSEnzH	Lead Member for Communities and Environment	None	Open
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Budget	To provide an update	Combined	19 Mar	Relevant	Rob Emery,	Mayor		Open

Monitoring Update	on the revenue and capital budgets for the year to date and approving draft carry-forwards.	Authority Board	2025	internal and external stakeholders	Assistant Director Finance		None	
Review of Investment Concept Papers KD2024/044	To approve concept papers recommended from the Investment Panel	Combined Authority Board	19 Mar 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Constituent Authority Update	To provide Business Board members with an update from one of the Constituent Authorities.	Business Board	31 Mar 2025	Relevant internal and external stakeholders	TBC	Chair of Business Board	None	Open
Updates to the Constitution	To present to the Board the sections of the Constitution that have been reviewed/proposed amendments.	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Matthew Cumberbatch, Monitoring Officer	Lead Member for Governance	None	Open
Review of Investment Concept Papers KD2024/045	To approve concept papers recommended from the Investment Panel	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Janice Gotts, Executive Director - Resources and Performance	Mayor	None	Open
Combined Authority Chief Executive Highlights Report	Providing a general update on the key activities of the Combined Authority since the last meeting.	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Rob Bridge, Chief Executive	Mayor	None	Open
Corporate Performance	To present the Corporate	Combined	2 Apr 2025	Relevant internal and	Jules Ient, Head of Policy Insight	Lead Member for		Open

Report	Performance Report Q3 2024/25 for Members' scrutiny	Authority Board		external stakeholders	and Performance	Governance	None	
Corporate Risk Report	To present the Corporate Risk Report Q3 2024/25 for Members' scrutiny	Combined Authority Board	2 Apr 2025	Relevant internal and external stakeholders	Chris Bolton, Head of PMO	Mayor	None	Open