



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

1 Apologies for Absence

Apologies received from Cllr Wilson, substituted by Cllr Whelan, Cllr Todd-Jones, substituted by temporary substitute Cllr Smart, Cllr Christian Hogg, no substitute.

2 Declaration of Interests

There were no declaration of interests made.

3 Chair's Announcements

The Chair made the following announcements:

The Chair welcomed the new members of the Committee including the new Independent Person David Harwood.

The Chair advised that the Member Induction session had been held earlier that week with low numbers in attendance and advised members that it would be useful to attend all induction and development sessions in future if they were able to do so.

4 Election of Vice Chair

The Chair requested nominations for the position of Vice Chair for the municipal year 24/25.

Cllr Christy proposed Cllr Wilson seconded by Cllr Brown.

Cllr Wilson was unanimously elected Vice Chair for the Committee for the municipal year 2024/25.

5 Minutes of the previous meeting

The minutes of the meeting on 8th March 2024 were approved as an accurate record.

The Assistant Director for Finance advised that a report would be circulated to members after the meeting to provide an update on the CPCA business continuity.

The Action Log was noted by the Committee.

6 Improvement Plan Highlight Report

The Committee RESOLVED to note:

- a) the progress in March against the identified areas of ongoing concern set out in the Best Value Notice received in January 2024.
- b) the update from the Chair, Independent Improvement Board following the meeting held on 7 May 2024

7 Corporate Risk Register

The Committee RESOLVED to note:

- a) the May 2024 Corporate Risk Report including the Register, Dashboard and Heat Map B
- b) the update on progress of the Risk Software implementation
- c) the proposed risk deep dives for upcoming meetings

8 External Audit - 22/23 Value for Money Opinion

The Committee RESOLVED to note:-

- a) The External Auditors Value for Money report for 22/23.

9a Internal Audit - Progress Report

The Committee RESOLVED to note:

- a) The Internal Auditors Progress report.

9b Internal Audit - Annual Report 23/24

The Committee RESOLVED to note:

- a) The Internal Auditors Annual Opinion

10a Officer Delegations

The Committee RESOLVED to:

- a) Recommend to the Combined Authority Board that delegations detailed within the report were approved for the Chief Executive Officer ("CEO")
- b) Recommend to the Combined Authority Board that delegations detailed within the report were approved for the Assistant Director Human Resources ("ADHR")

10b Appointment to Outside Bodies

The Committee RESOLVED to:

- a) recommend to the Combined Authority Board to agree the protocol which should be included in the constitution.

11 Audit Reporting

The Committee RESOLVED to:

- a) Receive updates on the implementation of recommendations contained in all audit reports on a quarterly basis starting in July.

12 Independent Person Allowance

The Committee RESOLVED to:

- a) recommend to the Combined Authority Board to agree that both Independent Persons should receive the same allowance.

13 Performance Management Framework

The Committee RESOLVED to note:

- a) The progress made in the implementation of the Performance Management Framework and next steps.

14 A&G Committee Annual Report

The Committee RESOLVED to:

- a) Approve the draft report subject to agreed changes and recommend it to the CA Board.

15 Work Programme

The Committee RESOLVED to:

- a) Note the work programme for 24/25.

16 Date of Next Meeting

The next meeting is scheduled for 18th July at 10am. The meeting venue is CPCA Meeting Room, Huntingdonshire DC.

Notes:

- a) Statements in **bold type** indicate additional resolutions made at the meeting.
- b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.