



Any key decision/s set below will come into force and may be implemented after 5.00pm on the fifth clear working day after publication of the decision, unless they are called-in [see note on call in below], with the exception of any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.

2 Apologies for Absence

Apologies were received from John O'Brien, Chair of the Cambridgeshire and Peterborough Integrated Care Board.

3 Declaration of Interests

There were no declaration of interests made.

4 Minutes of the previous meeting

Clarification was provided regarding a public question asked at the previous meeting.

The minutes of the meeting on 16 October 2024 were approved as an accurate record and signed by the Mayor. The Action Log was noted.

5 Petitions

No petitions were received.

6 Public Questions

One public question was received. The question and response are published [here](#) (when available).

7 Forward Plan

It was resolved to:

- A Approve the Forward Plan for November 2024.

8 Combined Authority Chief Executive Highlights Report

It was resolved to:

- A Note the content of the report

9 Homes England Strategic Place Partnership - KD2024/056

It was resolved to:

- A Approve the entering of a Memorandum of Understanding with Homes England to agree a Strategic Place Partnership (SPP) and all the outlined governance arrangements associated with the SPP.
- B Approve the formation of the Strategic Place Partnership Board and the development of a five-year Partnership Business Plan and annual Delivery Plans.
- C Delegate to the Mayor and Chief Executive to finalise the Memorandum of Understanding with Homes England.
- D Note the governance arrangements for the Combined Authority to engage constituent councils to inform and contribute to the business and delivery plans.

10 Budget Monitoring Update - KD2024/060

It was resolved to:

- A Note the financial performance of the Combined Authority with actuals as at 30th September 2024.
- B Approve that the underspend on transport budgets is set aside to meet future passenger transport related services as set out in paragraphs 3.7 and 3.8.
- C Note the decisions taken by the Chief Executive and Investment Committee under powers delegated by the Board as set out in section 6 of this report.
- D Approve the continuation of the Tiger Pass scheme beyond its current end date of May 2025 and approve that the in-year underspend on the scheme is set aside in an earmarked reserve as set out in section 7 of the report in order to fund its extension.
- E Approve to set aside £225k from the 2024/25 Programme Response Fund to support the continuation of the Changing Futures project over three years from 2025/26.

11 DRAFT 2025/26 Corporate Strategy and Budget and Medium-Term Financial Plan - KD2024/005

It was resolved to:

- A Note the developing draft Corporate Strategy following refresh.
- B Approve the draft budget for 2025-26 and the Medium-Term Financial Plan 2025-26 to 2028-29 as set out in this report and accompanying appendices for consultation.
- C Note that the budget currently assumes that the Mayoral Precept is maintained at its current Band D equivalent level of £36 and that the Mayor will seek views on whether to maintain the Precept at this level or apply an uplift of 4.99%, resulting in a Band D equivalent of £37.80. This is set out in paragraphs 2.84 and 2.85 of the report and Appendix 1.
- D Note the further work being undertaken in relation to the bus fare cap and that the revenue funding options will be reviewed with partners to identify potential mitigation opportunities for consideration in the final budget. See also paragraph 2.22 of the report.
- E Approve the timetable for consultation and those to be consulted.

12 Corporate Performance Report, Q1 and Q2 2024/25

It was resolved to:

- A Note performance information relating to the Combined Authority's Corporate Key Performance Indicators.
- B Note performance information relating to the Combined Authority's Most Complex Programmes and Projects.
- C Note performance information relating to the Combined Authority's Headline Priority Activities.
- D Note progress to evaluate the impact of the Devolution Deal Investment Fund in a Gateway Review.
- E Note progress to implement the Combined Authority's Performance Management Framework.

13 Corporate Risk Report and Risk Appetite Statement

It was resolved to:

- A Note the Corporate Risk Register, Dashboard and Heat Map
- B Approve the Corporate Risk Appetite Statement
- C Note progress of Audit & Governance Deep Dives

14 Review of Investment Concept Papers KD2024/042

It was resolved to:

- A Approve the concept paper for Extending Retrofitting your Home to be developed as a formal business case.
- B Approve the concept paper for Fen Roads Trial to be developed as a formal business case.
- C Approve the concept paper for Domestic Energy Efficiency and Low Carbon Heating to be developed as a formal business case.

15 Bootcamps Update - KD2024/051

Subject to confirmation of grant funding of £3,511,946 from Department for Education (DfE), it was resolved to:

- A Accept the grant funding to deliver Wave 6 Skills Bootcamp for FY 2025/2026
- B Delegate authority to the Assistant Director for Skills and Employment, in consultation with the Chief Finance Officer and Monitoring Officer to:
 - Enter into, sign and award grant agreements;
 - Enter into, sign and award contracts and extend contracts with existing providers where appropriate;
 - Carry out a relevant procurement exercise, for the delivery of wave 6 Skills Bootcamps funding and award and sign contracts with successful providers.

15 Adult Skills Fund - KD2024/061

It was resolved to:

- A Approve the transitional commissioning plan for private and third-sector providers for delivery from 1.8.25 and beyond as set out in section 3.6 of this report.
- B Agree to the development of an Adult Skills Commissioning Strategy 2025 - 2028

16 Infrastructure Delivery Framework - Final Draft KD2024/049

It was resolved to:

- A Approve the final report of the Infrastructure Delivery Framework
- B Approve the next steps of the CPCA working with Place Directors across the constituent authorities to develop project concepts and an action plan to address infrastructure issues

16 GSENGH delivery of Warmer Homes – Local Grant Scheme

It was resolved to:

- A Delegate authority to the Executive Director of Place and Connectivity to work with the Chair of ESC to evaluate the engagement evidence and outcome of the risk assessment and to conclude whether to submit an Expression of Interest as the application timeline requires decision between committee dates
- B Approve for 'the GSENGH Hub to apply on behalf of local authorities in the GSENGH Hub consortia to deliver the Warm Homes: Local Grant scheme'.

17 Greater Cambridge Transport Strategy – Update

It was resolved to:

- A Delegate authority to the Assistant Director - Transport in consultation with the Chief Finance Officer and Monitoring Officer to enter into one or more contracts or Grant Funding Agreements with the relevant delivery body (consultancy or Cambridgeshire County Council), as needed to continue the development of the GCTS.

18 Peterborough R&D Property Company Limited (PropCo2) - KD2024/050

It was resolved to:

- A Approve that the CPCA complete a shareholder's agreement with PropCo2 and ARU including the issuance of 3 million shares to the Combined Authority and up to 1.5 million shares to ARU in return for cash or an in-kind investment of up to £1.5m, subject to the final version of the shareholder agreement being approved by the Monitoring Officer in consultation with the Chief Finance Officer and the Executive Director Economy and Growth
- B Approve that the CPCA agree to provide shareholder approval for PropCo2 to enter into an agreement to lease the whole of the Phase 2 building to Anglia Ruskin Enterprise Limited subject to the final version of the lease being approved by the Monitoring Officer in consultation with the Chief Finance Officer and the Executive Director Economy and Growth

Notes:

- a) Statements in **bold type** indicate additional resolutions made at the meeting.
- b) Five Members of the Overview and Scrutiny Committee may call-in a key decision of the Mayor, the Combined Authority Board or an Officer for scrutiny by notifying the Monitoring Officer, except for any key decision on a matter dealt with under the special urgency provisions set out in the Constitution which may be implemented immediately.